

**APPLICATION FOR AWARD OF SCHOLARSHIP FROM  
COAST GUARD BENEVOLENT ASSOCIATION**

**PART – I**

(To be completed by parent/Guardian)

Full service particulars of the father (i.e. Name, Rank, No & Unit)

Name.....Rank.....No.....Ship/Unit.....  
At.....

1. Name of the ward.
2. Sex & Date of birth of the ward.
3. Course of study with details of subjects.
4. Is it an application for renewal /fresh award ?
5. Duration study/course indicating whether it is a Vocational/Graduation/Post-Graduation (Specify from which academic year).
6. Name of College/Institution with full address.
7. Is the course/institution recognised by the Govt./ Board of Education/University ?
8. University to which affiliated.
9. In case of Vocational course, State/Board of Industrial Education recognising the course.
10. Percentage of marks obtained by the child in the Last qualifying examination (with name/year of passing the examination).
11. Is the ward in receipt of any other scholarship/stipend/ Fellowship/any other financial assistance (Govt. Pvt.) For the academic year for which this application is made ?
12. If answer to 11 above is yes, Amount thereof.
13. Is the student a Boarder or a Day Scholar ?
14. If a boarder student, state whether the hostel is run by the college/Institution or recognised by it.
15. Whether the Officer / Enrolled Person is a pensioner, re-employed.
16. Monthly Income of parent guardian from all sources.

Certified that the particulars given in the application are correct and any false statement made by me will disqualify my ward for award of scholarship from the CG Benevolent Association.

(Signature of Parent/Guardian)

Name.....Rank.....  
No.....

Place .....  
Date .....

**PART – II**

(To be completed by the Principal/Head of the Institution where the ward is studying presently)

1. Certified that Master/Kumari.....Son /Daughter of Shri.....  
Student of .....Class is studying in my College./Institution for the academic year.....This is a post-graduation/Degree/Diploma Course/Vocational Course i.e. ....of .....years duration.
2. Certified that he/she is a Day scholar/Boarder.
3. In case of a Boarder, date from which the student has joined the boarding house..... and that he has paid all the dues.
4. Marks obtained by the student in last qualifying examination held in ..... in ..... In ..... conducted by ..... (Name of the Board / (month & year) (Name of Exam.) University/Institution etc.) are as follow :-

<u>Subject</u>	<u>Max Marks</u>	<u>Marks Obtained</u>	<u>Percentage of Marks (Aggregate)</u>
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

Signature of Principal /  
Head of Institution

Place:.....

Date :.....

Office Seal

If the marks are expressed in grades, their equivalent in percentage (i.e. 100 points scale) duly certified by the Principal of College/Institution must invariably be indicated in the above format.

**PART – III**

(To be completed by Ship/Establishment /DDS & A Board)

Certified that the particulars of Income, Family and other circumstances/facts stated in part I of the application by the parent/Guardian of the ward are correct.

Demand Draft in favour of CO CGS /CGAS .....payable at ..... may be forwarded.

Ship's Seal

Signature of Commanding Officer

Date .....

CGS/CGAS .....

**INSTRUCTIONS FOR COMPLETION OF  
SCHOLARSHIP APPLICATION FORM**

1. All the columns of the application format are to be completed in full.
2. The following documents / certificates must accompany the application form : -
  - (a) Marks sheet of last qualifying examination (Certificate true copy).
  - (b) If a boarder student, a boarder certificate in original.
  - (c) If residing in a recognized hostel, a certificate from the college / institution regarding its recognition.
  - (d) If applying for award of scholarship at any stage during graduation course, please additionally enclose your 10+2 (i.e. 12<sup>th</sup>) marks sheet. Similarly at the post graduation level, please enclose graduation marks sheet.
  - (e) If applying for renewal of a scholarship already awarded, please enclose pre-receipt duly signed (Specimen enclosed). Cases of wards found ineligible for renewal due to change of course of studies or not meeting the criteria for renewal would be rejected and their Pre-Receipt returned.
3. Part II of the application is to be completed by the Principal / Head of the Institution where the ward is studying.
4. If the marks are expressed in grades, their equivalent in percentage (100 point scale) duly certified by the Principal of the College must invariably be indicated in Part II of the application.
5. Applications are to be submitted latest by the date promulgated.

**DECLARATION – CUM – PRE – RECEIPT**

1. Received from the Secretary CGBA, New Delhi a sum of Rs.....(Rupees..... Only) being the amount of scholarship awarded to my ward from CGBA for the academic year ..... as per the details below :-

Name of the Child	Course Study	Institution

2. I do solemnly declare that my above ward is not in receipt of a scholarship for the course of study mentioned above from any other source/(s).

3. I certify that the above information is correct and nothing has been concealed there from.

4. I undertake to refund the amount of scholarship to Coast Guard Benevolent Association, Coast Guard Headquarters, New Delhi – 110001, if my above ward is found getting any other scholarship or is granted any other scholarship for the aforesaid course of study at a subsequent date.

(Signature over one rupee revenue stamp  
for having received the amount)

Name .....  
Rank ..... No. ....

Place .....  
Ship/Estb. ....  
Date .....

**COUNTERSIGNED**

Ship's Office Seal  
File No.  
Date :.....

Signature of Commanding Officer  
CGS/CGAS.....  
At .....